

RE: Customer Documentation/Survey Requests

Ellsworth receives a wide range of customer-issued compliance documents and surveys for completion. To efficiently fulfill these requests, we provide a document package designed to meet the majority of requirements. We appreciate your understanding and look forward to delivering exceptional service.

If you have any questions or need additional information, please contact your Sales Representative or our Quality Department at [quality@ellsworth.com](mailto:quality@ellsworth.com)

Kind Regards,



**Ben Rammes**

Senior Quality Manager

Ellsworth Adhesives Specialty Chemical Distribution, Inc.

Inc 262 509-8710

[brammes@ellsworth.com](mailto:brammes@ellsworth.com)

[www.ellsworth.com](http://www.ellsworth.com)

## General Information

|                                |                                                                                                       |
|--------------------------------|-------------------------------------------------------------------------------------------------------|
| Location Address               | W129 N10825 Washington Drive Germantown Wisconsin 53022                                               |
| Remit Address                  | Box 88207 Milwaukee Wisconsin 53288-0207                                                              |
| Phone                          | 877 454-9224                                                                                          |
| Website                        | <a href="http://www.ellsworth.com">www.ellsworth.com</a>                                              |
| ISO9001:2015 AS9120B Certified | TUV SUD America 951 23 5831                                                                           |
| Private Corporation            | Division of Ellsworth Corporation (Germantown address)                                                |
| Total Number of Employees      | Global Count 1350                                                                                     |
| Dated Established              | September 1974                                                                                        |
| DUNs Number                    | 08-281-5226                                                                                           |
| Tax ID Number                  | 39-1225837                                                                                            |
| NAICS Number                   | 424690 - Other Chemical and Allied Products                                                           |
| CAGE Code                      | 0FBV8                                                                                                 |
| ITAR                           | DDTC Registered                                                                                       |
| SAM / Unique Entity ID (UEI)   | NDCKP527ZCK8                                                                                          |
| SIC                            | 5169                                                                                                  |
| Business Classification        | LARGE                                                                                                 |
| INCOTERMS                      | FOB Origin – Freight Collect                                                                          |
| Terms                          | NET 30                                                                                                |
| RMA / Warranty                 | Please review our terms and conditions available on our website or contact your sales representative. |

## Scope of Business

Global distributor and Provider of Customer Managed Inventory Solutions for Adhesives, Sealants, Lubricants, Encapsulants, Tapes, Soldering Products, Surface Preparations, Specialty Chemicals, Maintenance and Repair Products, and Dispensing Equipment Markets

## Contacts

|                                                |                  |              |                                                                                  |
|------------------------------------------------|------------------|--------------|----------------------------------------------------------------------------------|
| Chief Operating Officer                        | Kevin McGuigan   | 800-888-0698 | <a href="mailto:kmcguigan@ellsworth.com">kmcguigan@ellsworth.com</a>             |
| Vice President Sales                           | Jed Smith        | 815-980-2576 | <a href="mailto:jsmith@ellsworth.com">jsmith@ellsworth.com</a>                   |
| Vice President, Ethics & Regulatory Compliance | Jackie Meyer     | 262 509-8799 | <a href="mailto:jmeyer@ellsworth.com">jmeyer@ellsworth.com</a>                   |
| Director of Distribution                       | John Hubiack     | 262 293-7892 | <a href="mailto:jhubiack@ellsworth.com">jhubiack@ellsworth.com</a>               |
| Divisional Controller North America            | Melissa Culver   | 262 509-8726 | <a href="mailto:mculver@ellsworth.com">mculver@ellsworth.com</a>                 |
| Senior Quality Manager                         | Ben Rammes       | 262 509-8710 | <a href="mailto:brammes@ellsworth.com">brammes@ellsworth.com</a>                 |
| Senior Director, Supply Chain                  | Bobbie Nielsen   | 262-293-7749 | <a href="mailto:bnielsen@ellsworth.com">bnielsen@ellsworth.com</a>               |
| Director, Regulatory Affairs                   | Lynn Stone       | 262-478-8840 | <a href="mailto:lstone@ellsworth.com">lstone@ellsworth.com</a>                   |
| Customer Care Team                             | Customer Service | 877 454-9224 | <a href="mailto:customerservice@ellsworth.com">customerservice@ellsworth.com</a> |
| Transportation Team                            | Shipping         | 800 888-0698 | <a href="mailto:Transportation@ellsworth.com">Transportation@ellsworth.com</a>   |

## Facility Information

|                                            |                                                          |
|--------------------------------------------|----------------------------------------------------------|
| Square footage                             | 148,455                                                  |
| Visit our website for additional locations | <a href="http://www.ellsworth.com">www.ellsworth.com</a> |
| Type of Building                           | Masonry brick and precast concrete                       |
| Number of employees                        | 396 (SCD)                                                |
| Number of Shifts                           | 1                                                        |
| Hours of Business                          | 8:00 am to 5:00 pm (CST)                                 |

## **Counterfeit Part Mitigation**

- We provide employee training on how to identify suspect counterfeit material.
- We evaluate our suppliers prior to purchase.
- Our Terms and Conditions on purchase orders include counterfeit prevention.
- We have a process in place to segregate suspect counterfeit material.
- We report suspected counterfeit material to the OEM.

## **Foreign Object Debris/Damage (FOD)**

- We have a FOD Program
  - Our documented process ensures material is safely reviewed, managed, stored, and shipped in a manner that prevents foreign object debris/damage (FOD).
  - Distribution center employees are trained in how to identify and disposition FOD material.

## **Full Traceability**

- Product is identified within the warehouse management system by an internal part number that corresponds to the supplier's lot number/batch number, upon receipt.
- Internal part numbers and internal lot numbers, if applicable, are represented on labels that are associated with product in the distribution center. Labels with internal lot numbers represented also include supplier lot and shelf-life information.

## **Supplier Approval Process**

- New suppliers are identified when the customer dictates the product, supplier, or manufacturer of the item to be distributed by Ellsworth Adhesives.
- New suppliers for Ellsworth are approved by our Executive Leadership, Quality Department, Accounts Payable, and Purchasing Department. Records of this approval are maintained.
- Suppliers are monitored and reviewed on a regular basis.

## **Employee Training**

- We have procedures in place to determine the necessary competence for personnel performing work affecting product quality. An integral part of this process is to provide skills, and/or awareness training aimed at educating them on the relevance and importance of their activities and how they contribute to the achievement of our quality objectives.

## **Cyber Security**

- Ellsworth Corporation is committed to maintaining the highest standards of information security to protect the confidentiality, integrity, and availability of its data. Ellsworth's information security program encompasses several areas of focus that take into consideration multiple levels of control to include people, process, and technology. Security controls are designed and implemented to ensure that the impact of any security-related incident is managed to an acceptable level.
- Ellsworth's cybersecurity policies align with industry's best practices, referencing frameworks such as CIS, NIST, and ISO to address areas including but not limited to Acceptable Use, Physical Security, Access Controls, Intrusion Detection/Prevention, Patching, Vulnerability Management, Incident Response and Security Awareness Training.

## **Policy for ITAR/EAR Technology**

- We use PreVeil which is an end-to-end encryption secure compliant solution file exchange and messaging of Controlled Unclassified Information (CUI), such as ITAR and EAR documentation.
- We provide annual employee training on our ITAR and EAR processes.
- We require controlled Technical Data such as drawings, specs, T&C's, quality clauses to be marked in according with ITAR and EAR requirements.

June 2026

## **DDTC**

- Ellsworth is incorporated in Wisconsin, United States
- Ellsworth has policies, procedures, and systems in place to comply with U.S. State Department, Director of Defense Trade Controls (DDTC), International Traffic in Arms (ITAR) and the U.S. Department of Commerce, Bureau of Industry and Security (BIS) and Export Administration Regulations (EAR).
  - Ellsworth Corporation is registered with DDTC,
    - Expiration June 30, 2027

## **Environmental Social Governance /Environmental Health Safety Statement**

- It is the policy of Ellsworth to provide a safe and healthy environment, free from recognized hazards which may cause an injury. Ellsworth will conduct all its activities in compliance with applicable standards, codes, regulations and laws.
- Ellsworth Adhesives, Specialty Chemical Distribution, Inc. "Ellsworth" has finalized a comprehensive Environmental, Social, Governance (ESG) scorecard through EcoVadis.
  - Our Ecovadis scorecard can be shared upon formal request.

### **Natural Disaster / Contingency Plan**

Ellsworth Adhesives would like to assure you that we are prepared to maintain operations in the event of a natural disaster or other emergency.

- **Multiple North America Locations**
  - Our corporate headquarters and main distribution center are in Germantown, Wisconsin. Additional facilities are maintained in Sparks, Nevada; Carrollton, Texas; and Stoney Creek, Ontario, Canada. Collectively, these North American locations enable Ellsworth Adhesives to provide continuity of service and support customers from alternate facilities as needed.
- **On-Site Power Backup**
  - Our headquarters and main distribution center maintain a power backup generator that will keep us operational in the event of a power outage. This enables us to continue normal operations.
- **Off-Site Data Backup**
  - We have a robust data backup strategy that includes on and off-site data storage. This ensures our critical data will remain intact.
- **Supply Chain**
  - We collaborate with our suppliers to ensure that they have multiple sources for their raw materials whenever possible. In the event a product becomes unavailable, our Engineering Sales Representatives have technical expertise to help you find an acceptable replacement product.

### **Code of Ethics**

- At Ellsworth Corporation, we believe that ethical conduct is the foundation of our business philosophy. We are committed to the highest standards of integrity, transparency, and responsibility.
  - We follow the law.
  - We believe in social responsibility.
  - We protect human rights.
  - We conduct business with integrity.
  - We avoid conflicts of interest.
  - We believe in speaking up.

### **C-TPAT Customer Trade Partnership Against Terrorism**

- Ellsworth has internal security policies and procedures in place but is not currently registered to C-TPAT. Customers may select a carrier that is C-TPAT certified to ship their orders if needed.
- Ellsworth is committed to a safe and secure environment. We require our suppliers to adhere to security standards as well.
- Ellsworth reviews security measures periodically to prevent unauthorized access to our facility, equipment, document process and product.

### **Available documentation, upon request**

- Certificate of Conformance (CoC)
- Manufacturer's Certificate of Conformance (CoC), as applicable
- Manufacturer's Certificate of Analysis (CoA), as applicable
- Manufacturer's Test Reports, as applicable
- Mil-Spec Certifications – SDS & TDS, as applicable
- Ellsworth Distributor Affidavit
- Statement of Information Security / ITAR\_DDTC Registration Letter
- Global Code of Ethics
- Quality Manual
- Certificate of Insurance
- W-9
- Wire Transfer Bank Instructions

**Below are links to receive additional information**

#### **SDS/TDS/Reach/RoHS Library**

[Click Here](#)

#### **ISO/AS Certificate**

[Click Here](#)

#### **Ellsworth Adhesives Line Card**

[Click Here](#)